

Unit Title:	Database Software
Unit Level:	Level 3
Unit Credit Value:	6
GLH:	45
LASER Unit Code:	WJH126
Ofqual Unit Code:	L/650/1759

This unit has 3 learning outcomes.

and queried. 1.2 Plan multiple tables for data entry. 1.3 Create multiple database tables including fields and properties. 1.4 Set up and modify relationships between database tables. 1.5 Explain the importance of maintainin data integrity. 1.6 Explain techniques for maintaining data integrity. 1.7 Respond to problems with database tables. 1.8 Use database tools and techniques to maintain data integrity. 2. Be able to organise information in a database. 2. Create database forms to organise data in a database. 2.1 Design forms to organise data in a database. 2.2 Create database forms to allow data to be: entered accessed edited and organised. 2.3 Select tools and techniques for formatting data entry forms. 2.4 Format data entry forms. 2.5 Use tools to check data entry method meets needs. 2.6 Make corrections to data entry methods to meet needs. 2.7 Respond to data entry errors.	LE	ARNING OUTCOMES	ESSMENT CRITERIA		
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3.2 Create and run database queries to:					
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	display dataamend dataand calculate data.
3.3	Plan database reports from a multiple- table relational database.
3.4	Produce database reports from a multiple-table relational database.
3.5	Select tools and techniques to format database reports.
3.6	Format database reports
3.7	Evaluate the effectiveness of reports.
3.8	Make corrections to reports as
	necessary.

Assessment Guidance:	
Additional Information:	

NA