**Evidence Log**

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| Unit Title: **Know How To Deal With Incidents At Spectator Events** | | Unit Code(s): K/618/5741 WJG934 | | |
| Unit Level: **Level 2** | | Unit Credit: **Value: 1 (5 GLHs)** | | |
| Course Name: **Level 2 Award in Understanding Stewarding at Spectator Events** | | | | |
| Course Start Date: | | Course End Date: | | |
| Learner Name: | | | | |
| Tutor Name: | | Centre/Venue: | | |
|  | | Date Assessment Criteria  Met | Location  of  Supporting  Evidence | TUTOR SIGNATURE |
| **LO 1** | **Understand how to deal with incidents at spectator events** | | | |
| AC 1.1 | Outline basic principles of risk assessment. |  |  |  |
| AC 1.2 | Outline the **types of incidents** that may occur. |  |  |  |
| AC 1.3 | Describe the organisation's incident management procedures. |  |  |  |
| AC 1.4 | Describe the procedures involved in dealing with incidents promptly, calmly and correctly. |  |  |  |
| AC 1.5 | Describe the procedure to request **qualified assistance**. |  |  |  |
| AC 1.6 | Describe how to deal with incidents before **qualified assistance** arrives. |  |  |  |
| AC 1.7 | Explain how to protect the casualty and others involved from further harm. |  |  |  |
| AC 1.8 | Outline basic **lifesaving skills**. |  |  |  |
| AC 1.9 | Outline how to provide comfort and reassurance. |  |  |  |
| AC 1.10 | Outline what information is important to give to the client groups involved. |  |  |  |
| AC 1.11 | Outline incident reporting. |  |  |  |
| **Assessment guidance**  **Hazards**  All to be covered when assessing knowledge:   * + - 1. safety       2. security       3. hygiene       4. environmental       5. faulty equipment       6. structural   **Qualified assistance**  All to be covered when assessing knowledge:   1. first aid trained staff 2. medical staff 3. fire marshal 4. emergency services   **Basic lifesaving skills**  All to be covered when assessing knowledge:   1. CPR 2. maintain clear airways 3. control bleeding 4. use of automated external defibrillators   **Types of incidents**  All to be covered when assessing knowledge:   1. fire 2. medical 3. crowd disorder 4. terrorism 5. environmental 6. chemical 7. missing persons | | | | |

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| Tutor Feedback |  | Tutor Name, Signature  and Date |
| Learner Comment |  | |