

Unit Title: Conduct At Work
Unit Level: Entry 1
Unit Credit Value: 3
GLH: 30
LASER Unit Code: WJF491
Ofqual Unit Code: K/504/3802

This unit has 4 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Know what behaviour is expected in the workplace.	1.1	State something that they must do in the workplace.
		1.2	State something they must not do in the workplace.
2.	Know how to follow the codes of behaviour.	2.1	State what they need to do in a specific case.
3.	Know about the impact of unacceptable behaviour.	3.1	State what might happen to someone who did not behaviour properly.
4.	Be able to maintain acceptable behaviour in the workplace.	4.1	Demonstrate acceptable behaviour in the workplace.

Assessment Guidance:
All assessment activities and decisions must be made in light of the QCF Entry Level Descriptors relevant to this unit.

Additional Information:
NA