

Laser Learning Awards (LASER)

REQUEST FOR RE-ISSUE OF A CERTIFICATE

Learner Details

Full Name of Learner:

Address:

.....

Date of Birth:

Contact Telephone:

Contact Email:

Programme Details

Name of Programme:

Name of Centre:

Dates of Programme Run

From: To:

Declaration by Learner and Centre

The learner named above has successfully completed the programme of study detailed above and is unable to locate the Certificate issued on their behalf and requests that a duplicate Certificate is re-issued. Proof of identity, as specified in the LASER Criteria for Re-issuing Certificates, has been provided and checked. **Where an individual applies directly to LASER for a replacement Certificate it is his/her responsibility to provide adequate proof of identity.**

Signed

.....(Programme Manager)

.....(Learner)

Date

Tick as appropriate Payment enclosed Payment made Payment to be made by card

Details on how to make payment will be provided once you have submitted this form to LASER.
An additional £10 will be charged for overseas postage

For LASER Office Use only

Certificate Re-issued(date)

Authorised for Re-issue(signature)

ID Received: Drivers License Passport Birth Certificate

Date received:.....