

LASER Level 1 Certificate for Getting Into Employment
Qualification Number: 600/8898/9

Rules of Combination:

To achieve the LASER Level 1 Certificate for Getting Into Employment the learner must achieve a minimum of 13 credits. 5 credits must be taken from the 2 mandatory units in the Mandatory Unit Group. The remaining 8 credits must be taken from units in the Optional Unit Group.

Ofqual Unit Code	LASER Unit Code	Unit Title	Unit Description	Unit Credit Value	Unit Level
F/503/1557	WJB105	Preparing To Achieve Own Job Goals	Mandatory	2	Level 1
F/503/1560	WJB106	Promoting Yourself And Preparing For A Job Interview	Mandatory	3	Level 1
D/600/9902	CAL621	Appraisals And Setting Targets	Optional	3	Level 1
Y/502/3612	WJB122	Being Managed By Others	Optional	1	Level 1
M/502/3616	WJB121	Being Safe And Healthy At Work	Optional	2	Level 1
T/502/3584	WJB107	Business And Customer Awareness	Optional	2	Level 1
T/600/9906	CAL952	Contribute To And Make Use Of Information, Advice And Guidance	Optional	3	Level 1
T/502/3598	WJB118	Coping With Change	Optional	1	Level 1
A/502/3599	WJB119	Creative Thinking	Optional	1	Level 1
F/600/9908	CAL954	Dealing With Change	Optional	3	Level 1
R/600/9945	CAL956	Dealing With Difficult Situations	Optional	1	Level 1
R/600/9914	CAL970	Getting The Most Out Of Training	Optional	1	Level 1
M/502/3597	WJB117	Handling Information At Work	Optional	1	Level 1
R/502/3592	WJB112	How To Keep Improving	Optional	1	Level 1
K/502/3596	WJB116	Managing Your Time	Optional	2	Level 1
H/600/9920	CAM081	Oral Presentation Skills	Optional	3	Level 1
T/600/9923	CAM083	Planning For Progression	Optional	1	Level 1
Y/502/3593	WJB113	Presenting Information	Optional	2	Level 1
D/502/3594	WJB114	Presenting Yourself For Work	Optional	2	Level 1
A/502/3585	WJB108	Problem Solving At Work	Optional	2	Level 1
F/600/9925	CAM089	Recognising And Supporting Equality And Diversity At Work	Optional	3	Level 1
H/502/3595	WJB115	Setting Yourself Targets	Optional	1	Level 1
R/600/9928	CAM095	Speaking And Listening At Work	Optional	3	Level 1
M/601/0035	CAM097	Supporting Workers Whose First Language Is Not English	Optional	3	Level 1
Y/600/9929	CAM099	Transferable Skills And Training Needs	Optional	3	Level 1
A/601/0037	CAM101	Understanding Cultural Differences	Optional	3	Level 1
L/502/3591	WJB111	Understanding Motivation	Optional	1	Level 1
J/502/3590	WJB110	Understanding Your Customers	Optional	1	Level 1

K/600/9935	CAM107	Using ICT To Support Writing	Optional	1	Level 1
M/600/9936	CAM108	Working As A Team	Optional	1	Level 1
F/502/3586	WJB109	Working In A Team	Optional	2	Level 1
L/502/3610	WJB120	Working With Colleagues	Optional	1	Level 1
A/600/9938	CAM109	Working With Others	Optional	1	Level 1
F/600/9939	CAM110	Writing For Different Purposes	Optional	3	Level 1
T/600/9940	CAM111	Writing Needs At Work	Optional	1	Level 1
A/600/9941	CAM112	Writing Notes And Memos	Optional	1	Level 1

As well as consulting this document, providers must also check LASER's essential information regarding the availability of all LASER's qualifications and units, including withdrawal notifications. LASER's 'Qualification and Unit Announcements' are available on the LASER website.